



# Windsor Plywood's

## MACHINE TO MATCH DOOR FORM

Order #: \_\_\_\_\_

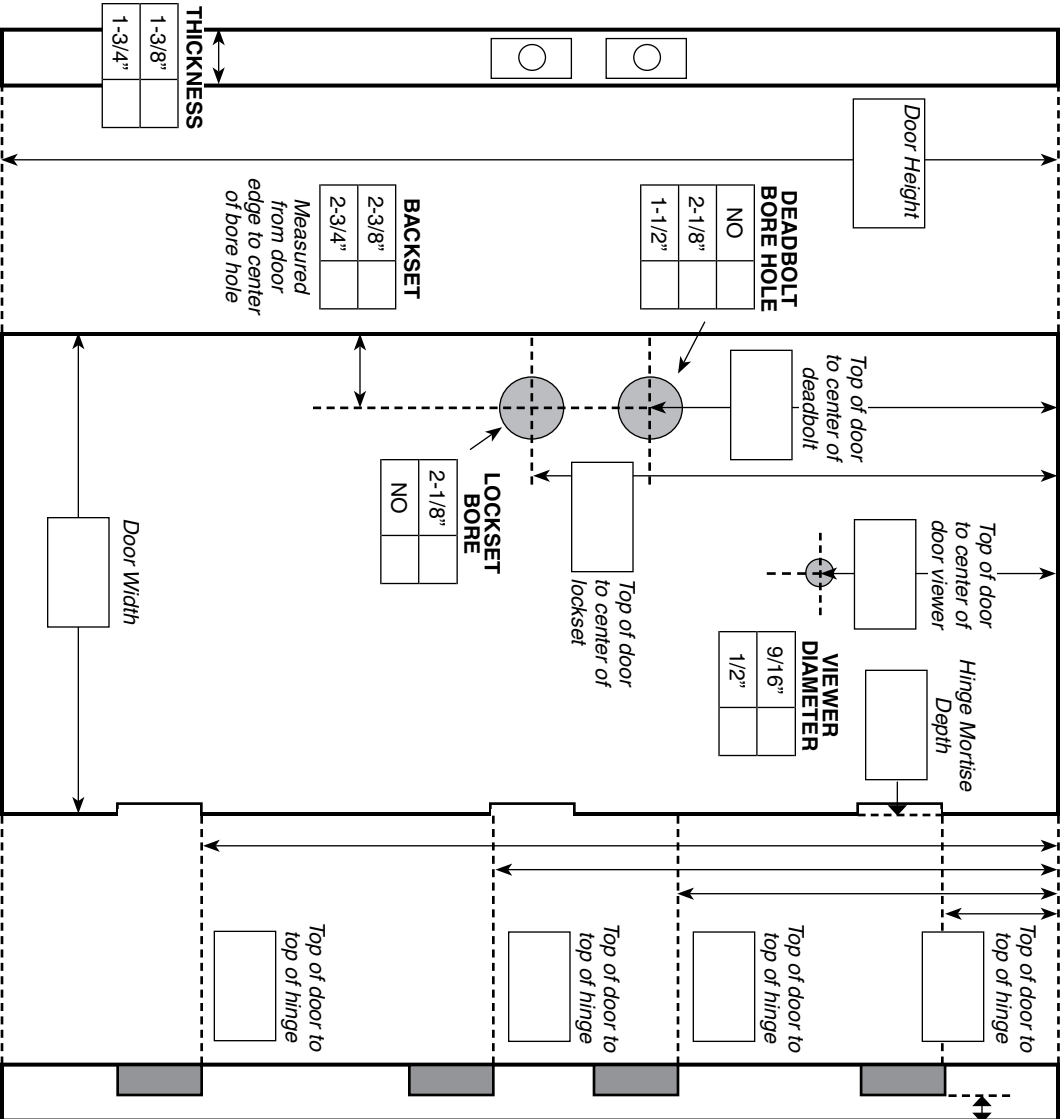
Customer Name: \_\_\_\_\_

Date: \_\_\_\_\_ Date Required By: \_\_\_\_\_

Customer Signature: \_\_\_\_\_

*I acknowledge that all the information shown on this sheet is accurate.*

LATCH	FACE PLATE DIMENSIONS	DEAD-BOLT
	1" x 2-1/4" x 5/32"	
	1-1/8" x 2-1/4" x 5/32"	
	OTHER:	
<b>FACE PLATE RADIUS</b>		
	SQUARE	
	1/4" RADIUS	
<b>LATCH</b>	<b>DRIVE-IN DIAMETER</b>	<b>DEAD-BOLT</b>
	7/8"	
	1"	
	OTHER:	
<b>HINGE DIMENSION</b>		
	3-1/2" x 3-1/2"	
	4" x 4"	
	4-1/2" x 4-1/2"	
	OTHER:	
<b>HINGE RADIUS</b>		
	1/4"	
	5/8"	
	SQUARE	
	OTHER:	



QTY.	WIDTH	HEIGHT	CUT-OUT SIZE (DOOR LITES)	L/H	R/H	DOOR STYLE

Hinge  
 Backset

**RIGHT HAND INSWING**

INSIDE  
OUTSIDE

**RIGHT HAND OUTSWING**

INSIDE  
OUTSIDE

**LEFT HAND INSWING**

INSIDE  
OUTSIDE

**LEFT HAND OUTSWING**

INSIDE  
OUTSIDE

## BEFORE BRINGING IN YOUR OLD DOOR....

- Mark Door Top & Bottom
- Ensure door is standard size and square (same width and height top to bottom).  
(Standard Sizes: • 18" x 80" • 24" x 80" • 26" x 80" • 28" x 80" • 30" x 80" • 32" x 80" • 34" x 80" • 36" x 80")
- If not one of the above sizes please notify sales person to arrange for a custom door order or to be cut down and sized.
- Is door standard height? (80")  Yes  No  
If no and cut down needed will the cut down to height come all off the  top or  bottom?  
(If the door is being cut more than 1/2" off either end the cut down charge and re-blocking charge is to be applied for each end. As block will be required on both ends.)
- Will the cut down interfere with the panel or design?  Yes  No  
Will the door look balanced?  Yes  No
- Will the lockset location work with the panel or design, so as to work properly?  Yes  No  
Look correct?  Yes  No
- Is the door a standard width?  Yes  No  
If no, will the cut down width come off the  left  right  or both sides?  
(If the door is being cut more than 1/2" off 2 sides the cut down charge is to applied to both sides as re-block is required on both sides.)
- Will the cut down width interfere with the moulding panel?  Yes  No  
Will the door look balanced?  Yes  No

**Please Note:** Steel doors can only be trimmed to widths up to 1/8" off each side.

**Please Note:** If the old door fits poorly, so will the new one. A new prehung unit would be highly recommended for best results.

### EXTRAS & OPTIONS:

- |                                                        |               |                                     |
|--------------------------------------------------------|---------------|-------------------------------------|
| <input type="checkbox"/> Door Viewer                   | Double Doors: | <input type="checkbox"/> Ball Catch |
| <input type="checkbox"/> Mail Slot                     |               | <input type="checkbox"/> Flush Bolt |
| <input type="checkbox"/> Install New Hardware          |               |                                     |
| <input type="checkbox"/> Disposal of Old Door          |               |                                     |
| <input type="checkbox"/> Install Door Lites (exterior) |               |                                     |

(See work order # for details)